Faculty Meeting Minutes
Friday, February 8, 2019: 10:00am – 12:00pm

PRESENT: Amasino, Bednarek, Butcher, Cantor, Craig, Fox, Henzler-Wildman, Hoskins, Kimble, Landick (arrived 10:10), Markley, Martin (arrived 10:16), Ntambi, Palmenberg, Pike, Raman, Rayment, Record (via Webex, exited 11:33), Romero (arrived 10:05), Senes, Simcox, Sussman (exited 11:26), Venturelli (arrived 10:05; exited 10:43), Wickens, Wildonger, and Wright

ABSENT: Ansari, Attie, Clagett-Dame, Cox, Friesen, Hayes, Holden, Pagliarini, and Ralph

Fox called the meeting to order (10:04).

1. (10:04) Fox made the following announcements:
   a. Judi Simcox was welcomed to her inaugural faculty meeting.
   b. Remaining IPiB Recruiting weekends for 2019 are February 15-16 and March 1-2.
   c. The nomination deadline for the annual CALS Awards Program is February 15, 2019.
   d. The Chair Transition and Evaluation Committee has initiated the annual Chair Election process required by CALS. Please respond to the meeting doodle to participate in the annual Chair review. Please return your Chair election ballots to Megan Pierce by February 27.
   e. Sales tax is no longer reimbursable (i.e. on hosted meals for seminar speakers or faculty candidates). Faculty members will receive a tax-exempt card in their mailboxes (or hand-delivered to those faculty without mailboxes in this building). Additional cards for students and staff are available at the front desk.
   f. Faculty unable to attend faculty meetings in person may now join via Webex. The link has been added to calendar invitations, and is also accessible at https://uwmadison.webex.com.

2. (10:10) Amasino circulated a draft document outlining proposed Department of Biochemistry Faculty Voting Procedures. Amasino made a motion that the faculty adopt the first three items on the document; Kimble seconded the motion. Discussion followed, during which updated language was proposed. Henzler-Wildman made a new motion that the faculty accept the first three items on the document with the proposed new wording; Hoskins seconded the motion, which passed 26 in favor, 1 opposed. The accepted language is:
   1. Only those present at the meeting for the discussion (in person or joining electronically) are eligible to vote.
2. After the meeting ends, no further deliberations that would constitute a walking quorum are permitted among faculty — i.e., further deliberation about how to vote before casting an electronic ballot is restricted to “self-deliberation.”

Note: If the faculty think that further interfaculty deliberation is needed, a motion to postpone the vote until a future meeting, at which such deliberation will occur, should be made.

3. To proceed with decisions that require a two-thirds vote (such as, but not limited to hiring, tenure, promotion, and use of endowment fund principal), the ‘yes’ votes must be two-thirds or more of the “yes plus no” votes; abstentions do not factor into this determination.

The remaining three items in the document (2_Voting procedures_02082019), which were not discussed due to time constraints, addressed the issue of eligibility of faculty on sabbatical or leave of absence. The department can create guidelines for which faculty members on leave of absence or sabbatical can vote and/or the departmental executive committee can decide eligibility on a case-by-case basis. If faculty members on leave of absence or sabbatical are permitted to vote, they must be counted towards the quorum number for all faculty meetings.

3. (10:28) Henzler-Wildman presented for Biochemistry’s faculty search committee. Candidate applications were circulated for discussion. Henzler-Wildman made a motion that Biochemistry extend an offer to Xander Barnes for a faculty position in the Department of Biochemistry. Sussman seconded the motion. An electronic ballot was distributed following the meeting to all who attended the discussion. The motion passed 23 in favor; 0 opposed; 0 abstentions.


Rayment noted that Cellular and Molecular Biology (CMB) raised their graduate program stipend to $29,000. Rayment made a motion that IPiB increase the stipend from $28,000 to $29,000 starting in 2019-20. Kimble seconded the motion, which passed unanimously.

Rayment circulated a draft of IPiB’s self-study document prepared for Biochemistry’s upcoming 10-year review. The full draft (including the undergraduate program and broader departmental components) will be shared with the faculty closer to the due date (June 1, 2019).

5. (11:33) Kimble reported for the Seminar Committee. Speakers for the 2019-20 Everson Lecture, Green Lecture, Steenbock Lecture, and International Steenbock Lecture were presented and voted on:

Dipa Sashital, Iowa State, (nominator Butcher) was selected as the Everson Lecturer; Arthur Edison, University of Georgia, (nominator Markley) was the runner-up.

Dan Tawfik, Weizmann Institute, (nominator Raman) was selected as the Green Lecturer; Dame Carol Robinson, Oxford, (nominator Sussman) was the runner-up.

Holly Ingraham, UCSF, (nominator Simcox) was selected as the Steenbock Lecturer; Lewis Cantley, Weill Cornell, (nominator Cantor) was the runner-up.

Tony Hyman, MPI-Dresden, (nominator Ansari) was selected as the Steenbock International Lecturer; Poul Nissen, Aarhus, (nominator Wright) was the runner-up.
6. (11:52) Fox announced that Landick’s proposal to host Patrick Cramer as part of UW-Madison’s 2019-20 Hilldale Lecture Series was approved.

The meeting was adjourned (11:52).

Respectfully submitted,

Brian G. Fox
Chair, Department of Biochemistry