Faculty Meeting Minutes
Friday, October 12, 2018: 10:00am – 12:00pm

PRESENT: Amasino (arrived 11:30, departed 11:48), Ansari (arrived 10:17, departed 11:34), Attie, Bednarek, Butcher, Clagett-Dame, Cox (arrived 10:51), Craig, Fox, Friesen, Hayes (arrived 11:01), Henzler-Wildman, Hoskins, Landick (exited 11:48), Markley, Pike (arrived 10:15), Ralph, Record (arrived 10:13), Romero, Venturelli (exited 11:30), Wickens, and Wildonger

ABSENT: Cantor, Holden, Kimble, Martin, Ntambi, Pagliarini, Palmenberg, Raman, Rayment, Senes, Sussman and Wright

Fox called the meeting to order (10:09).

1. (10:09) Fox made the following announcements:
   a. Faculty E-Votes since last meeting:
      September 24, 2018: Executive Committee approved Palmenberg 2018-19 post tenure report.
      October 11, 2018: Executive Committee approved Senes 2018-19 post tenure report.
   b. IPiB recruiting weekends will be held on February 1st-2nd and 15th-16th as well as March 1st-2nd.
   c. Bre Sinotte is coordinating the Partners in Giving Campaign now through November 30th. Everyone is encouraged to participate. A Mac & Cheese cook-off will be held November 9 in the BSB Atrium.
   d. A joint IPiB faculty meeting will be held on Friday, October 19th at 10am in 2131 Biochemistry Building.
   e. New laser safety guidelines from EHS are being implemented in several labs in Biochemistry. New guidelines must be followed when visiting or working in these labs.
   f. IPiB Retreat attendance was recorded:
      i. 21 Biochemistry attendees (62%)  
      ii. 15 BMC attendees (94%)
   g. Bayh-Dole obligations have changed recently. All disclosures will now be submitted electronically using an online form.

2. (10:18) Amy Betzelberger, Biochemistry’s Student Services Coordinator, joined the meeting and exited at the completion of this agenda item.

Fox reviewed the CALS proposal to discontinue offering the Biochemistry and Microbiology majors within the College of Letters and Science, giving CALS exclusivity. Discussion followed. Fox will
convey concerns and opinions of the Biochemistry faculty to the CALS Associate Dean of Academic Affairs.

3.  (10:56) Fox provided an update on faculty hiring:

   a) PVL for Department hire(s) has been approved by CALS; search committee to be formed shortly. Affiliate faculty member, Sam Gellman, to share Chemical Biology type applications.

   b) PVL for IMV Cluster hire has been posted.

   c) The Morgridge hire in Cryo-Electron Microscope Image Analysis is underway.

   d) Waisman Cluster Hire in Functional Genetics/Genomics of Neurodevelopmental and Neurodegenerative Diseases is in process; only a limited number of applications have been received.

4.  (11:01) Fox informed faculty of the Wisconsin Institute for Discovery faculty hire in Metabolic Flux proposal provided by John Denu, which invites Biochemistry to serve as a tenure home for the potential WID hire. Ansari made a motion that Biochemistry respond to the proposal in the affirmative. Henzler-Wildman seconded the motion, which passed unanimously.

5.  (11:06) Fox distributed an updated draft document on Biochemistry’s Procedures and Expectations Regarding Affiliate Appointments. Discussion followed. Landick made a motion to accept the document. Hoskins seconded the motion, which passed unanimously.

6.  (11:08) Wickens reported for the Chair Transition and Evaluation Committee. A draft document was circulated, introducing guidance on how to proceed in the event the elected biochemistry chair is either unable to complete their four year term or decides to take a leave of absence. Discussion followed. Wickens made a motion to incorporate the document into department policy. Markley seconded the motion, which passed with 19 in favor, 1 abstention.

7.  (11:42) Fox provided an update on the CALS reorganization five year plan document. Discussion followed. Fox to make available the collected responses from the assigned faculty subgroups via BOX folder. Faculty are asked to review and provide feedback.

The meeting was adjourned (11:57).

Respectfully submitted,

Brian G. Fox
Chair, Department of Biochemistry