Faculty Meeting Minutes  
Friday, January 12, 2018: 10:00am – 12:00pm

PRESENT: Amasino, Attie, Bednarek, Butcher, Fox, Friessen, Henzler-Wildman, Kimble, Landick (exited 11:31, returned 11:34), Markley, Palmenberg, Pike (exited 11:28, returned 11:30), Raman (exited 10:34, returned 10:37), Record (arrived 10:14), Senes (exited 10:55), Wickens, and Wildonger

ABSENT: Ansari, Clagett-Dame, Cox, Craig, Hayes, Holden, Hoskins, Martin, Mitchell, Ntambi, Pagliarini, Ralph, Raymond, Romero, Sussman, Venturelli, and Weibel

Fox called the meeting to order (10:03).

1. (10:07) Fox made the following announcements:
   a. Amy Betzelberger joined the Biochemistry department as the new Undergrad Student Services Coordinator.
   b. Results of faculty e-votes since previous meeting:
      December 6, 2017: Executive Committee accepted Wickens 2017-18 post tenure report.
      December 18, 2017: Executive Committee accepted Landick 2017-18 post tenure report.
   c. CryoEM faculty candidate, Saif Hasan (Purdue University), visited campus this week. An email survey will be circulated to collect feedback for the search committee.
   d. The annual IPiB Poster Session will be held on Friday, January 26, 2018.
   e. Campus access to D2L and Moodle will end on June 1, 2018. Contact Matthew Jones with any questions.
   f. Faculty Annual Reports are due to Megan Pierce today.
   g. The Seminar Committee will circulate an email calling for nominations for the 2018-19 Green, Everson, Steenbock, and International Steenbock Symposium lectures.
   h. A WISELI equity and diversity workshop luncheon will be scheduled during an upcoming faculty meeting to ensure maximum faculty attendance.
   i. PIs must be aware of terms associated with the sharing of research materials, which often requires an agreement. Contact Sarah Marcotte in CALS with questions.
   j. The Chemistry department has organized a safety training next week for first year graduate students, including Biochemistry. Contact Rob McClain in Chemistry for any additional information (robert.mcclain@wisc.edu or 608-262-5615).
   k. An updated CALS Equity and Diversity Committee Report draft was distributed.
2. (10:18) Fox circulated a draft of the department’s Annual Report to the Deans Office. Discussion followed. Of note:
   a. Increasing program revenue is a campus priority. Ways in which the department can generate additional revenue through tuition dollars, such as offering additional summer courses or workshops, should be considered. Professional development courses can be developed in coordination with and support from the Division of Continuing Education.
   b. The Dean’s response to the Organizational Redesign Committee Report is expected this month, and will be an agenda item in the upcoming Deans’ meeting.
   c. Fox solicited discussion regarding questions or concerns that should be brought before the Deans. Please direct any remaining questions or concerns to him.

The meeting was adjourned (11:42).

Respectfully submitted,

Brian G. Fox
Chair, Department of Biochemistry