Faculty Meeting Minutes  
Friday, October 13, 2017: 10:00am – 11:00am

PRESENT: Attie, Bednarek, Butcher, Clagett-Dame, Fox, Friesen, Kimble, Landick, Ntambi, Palmenberg, Pike, Raman, Record, Senes (exited 10:15, returned 10:21), Sussman, Venturelli, Wickens, and Wildonger

ABSENT: Amasino, Ansari, Cox, Craig, Hayes, Henzler-Wildman, Holden, Hoskins, Markley, Martin, Mitchell, Pagliarini, Ralph, Rayment, Romero, and Weibel

Fox called the meeting to order (10:09).

1. (10:09) Fox made the following announcements:
   a. Results of faculty e-votes since previous meeting:
      September 15, 2017: Updates to the departmental post tenure review policy were unanimously approved by the faculty. Policy has been submitted to CALS.
   b. Faculty are invited to participate in donating to the Biochemistry Leadership Fund through the UW Foundation. The fund is “used for research, equipment, to support faculty and student recruiting, and to improve the graduate program.” The display on the first floor of Biochem Labs will be updated to reflect additional donors. Please contact Sarah Saunders for details on making a donation.
   c. Cryo-EM faculty candidate, Elizabeth Wright (Emory University School of Medicine), will visit October 17-19, 2017:
      - Public Seminar: Tuesday, October 17 at 10am in 1211 BSB
      - Faculty Chalk Talk: Wednesday, October 18 at 12pm in 179 BC Labs
   d. Kallee Schneider is coordinating the Partners in Giving Campaign now through November 30. Everyone is encouraged to participate.
   e. Deadlines for the submission of materials on grants, fellowships, agreements, and other items needing department work and CALS/campus approval are as follows:
      - A budget and budget justification are due to CALS at least five business days prior to the submission deadline. All final documents are due to CALS at least three business days before the submission deadline. See link here.
      - Proposals that are submitted directly by the PI to the sponsor also require full CALS review, including approval of the budget and all other application materials, before submission. See link here.
• Proposals submitted by other Departments that include Biochemistry faculty or staff effort and/or resources require Biochemistry and CALS review and approval. Please make [Kris Turkow](mailto:kris.turkow@wisc.edu) aware of any interdepartmental proposals as early as possible.

2. (10:12) Wildonger reported for the Seminar Committee:

   Proposals for the 2020 Steenbock Symposium should be sent to Aaron Hoskins by November 10. Please include: proposed title, field of research, names of organizers, representative topics and speakers, a description of expected attendees, and fund-raising strategy.

   CLUB presentations are scheduled for Friday, November 3 (open) and December 1 (Andy Buller). Suggestions welcome for presenters and discussion leaders.

3. (10:15) Fox presented a request from campus and the Department of Planning & Landscape Architecture (L&S) to support the potential spousal hire of Carey McAndrews (University of Colorado-Denver) by contributing one year of salary support. A copy of McAndrews’ CV was circulated. Attie made a motion to provide this support for the hiring of McAndrews. Butcher seconded the motion, which passed unanimously. Senes exited the room during the discussion and vote.

4. (10:19) Fox reintroduced the discussion of granting Limited PI status to non-faculty scientists, in particular, the duration to which faculty approval applies. Sussman made a motion to grant PI status for a period of three years or for the duration of the funded grant (with scope relevant to the mission of Biochemistry). Landick seconded the motion, which passed unanimously.

5. (10:31) Fox led a discussion on the campus-wide cluster hire initiative. Biochemistry faculty have partnered with various departments to submit proposals for this initiative. Discussion followed. Kimble made a motion empowering the Chair to write letters endorsing and clarifying Biochemistry participation in these hires should the proposals be selected. Wickens seconded the motion, which passed unanimously.

The meeting was adjourned (10:43).

Respectfully submitted,

[Signature]

Brian G. Fox
Chair, Department of Biochemistry