Faculty Meeting Minutes  
Friday, May 13, 2016: 10:00am – 12:00pm

PRESENT: Butcher, Clagett-Dame, Fox, Friesen, Henzler-Wildman, Hoskins, Kiessling (arrived 10:26), Kimble, Landick, Markley, Martin (arrived 10:05), Ntambi, Palmenberg, Pike, Raman, Rayment, Record, Weibel, and Wickens

ABSENT: Amasino, Ansari, Attie, Bednarek, Cox, Craig, Hayes, Holden, Mitchell, Pagliarini, Raines, Ralph, Senes, Sussman, and Wildonger

Fox called the meeting to order (10:04).

1. (10:04) Fox made the following announcements:
   a. Venturelli and Romero have accepted Biochemistry’s offers and will join the department as assistant faculty this summer. They will be visiting Madison the weekend of May 20.
   b. Raman has been selected to receive the Shaw Scientist Award. (The information has not yet been made public.)
   c. The Biochemistry Logistics Tool Team (Cathy Michael, David Parker, Kerry Tobin, Charlie Lor) has been selected to receive UW-Madison’s 2016 Administrative Improvement Award.
   d. The ART Show (Awards for Research and Teaching) will be held Friday, May 20 at 4:00pm. Recipients of the Sigrid Leirmo Memorial Award and Denton Award for Graduate Student Excellence in Teaching and Mentoring will be announced.
   e. A reception to honor William Rutter will be held today in BSB 2321 at 2:00pm.
   f. 2016-17 Biochemistry Seminar Series speakers have been confirmed.

2. (10:07) IPiB students Brian Carrick and Dana Dahhan joined the meeting to review plans for the 2016 IPiB Retreat, to be held at the WiD on Friday, September 9, 2016. Discussion followed. Carrick and Dahhan exited the meeting at the conclusion of the discussion.

3. (10:14) Rayment reported for the IPiB Steering Committee.

   Rayment reviewed the Committee’s proposal to change the format of the written portion of the IPiB preliminary exam to the NIH predoctoral fellowship format (F31). Rayment made a motion to change the format of the IPiB written prelim accordingly. Wickens seconded the motion, which passed unanimously after discussion.

   Rayment opened discussion on limiting to two the number of IPiB students admitted to a single lab per year. Discussion followed. The Steering Committee will discuss further and return to the faculty with more information at a subsequent meeting.
4. (10:47) Weibel reported for the Development Committee. The Committee is investigating mechanisms for tracking alumni as they exit the department. A new approach to the Newsletter is in process, with a distribution date of late 2016; individual faculty will be called upon for input in their areas of interest. The Committee is compiling the names of Biochemistry’s top 200 potential donors; please contact Weibel with suggestions.

5. (11:08) Fox reviewed revisions to BIF/BOC charter initially distributed in April 2016. Record made a motion to adopt the changes and approve the document. Landick seconded the motion, which passed unanimously.

6. (11:09) Hoskins reported for the BIF/BOC Committee on the request to use Apparatus Committee funds for the purchase of a MALDI-TOF mass spectrometer. Butcher reported for the Apparatus Committee, which reviewed the proposal. Discussion followed. Butcher made a motion to approve the purchase of the instrument. Landick second the motion, which passed unanimously.

The meeting was adjourned (11:23).

Respectfully submitted,

Brian G. Fox
Chair, Department of Biochemistry