Faculty Meeting Minutes
Friday, September 26, 2014

PRESENT: Amasino, Ansari, Attie, Bednarek, Butcher, Clagett-Dame, Craig, Fox, Friesen, Hayes, Holden, Kiessling, Kimble, Landick, Martin, Mitchell, Ntambi, Palmenberg, Pike, Raines, Ralph, Rayment, Record, Senes, Wickens, and Wildonger

ABSENT: Cox, Hoskins, Markley, Pagliarini, Sussman, and Weibel

Craig called the meeting to order.

1. Dave Nelson (Biochemistry Faculty Emeritus) joined for this portion of the faculty meeting. He proposed for consideration the donation of his John Steuart Curry charcoal sketch to the department. He will discuss with the Art Committee.

2. Craig reported on the Henzler-Wildman hire. The tenure committee met to review materials, the results of which were to be presented to the Executive Committee immediately following the faculty meeting.

Martin reported on the search for an Assistant Professor in Biochemistry in the area of molecular imaging. A position description was circulated. Recommendations of who to contact for applications should be shared with Tom Martin (tfmartin@wisc.edu).

Landick reported on the search for two faculty positions in Biodesign and Biocatalysis, which could potentially reside in Biochemistry. A position description was circulated. Recommendations of who to contact for applications or further distribution of the description should be shared with Bob Landick (landick@bact.wisc.edu).

3. Craig reported on recent APC and CALS budget discussions. The deadline to vote on APC restructuring is November 8, 2014. Faculty will be emailed a link to the voting site. Additional information regarding APC restructuring and the voting process can be found here: http://apc.cals.wisc.edu/cals-apc-restructuring. (Note that 50% of faculty in CALS must vote in order for the vote to be considered valid.)
Craig requested feedback on questions posed to Chairs by the Dean in regard to departmental priorities, strengths, and funding. Chair input will inform CALS’ response to campus leadership regarding budget cuts.

4. Wickens reported for the Chair Transition Committee. He reviewed the proposed 2014 Chair Election Process document. Discussion followed. Wickens made a motion that the faculty accept the proposal for the 2014 Chair Election Process. Butcher seconded the motion, which passed unanimously.

The meeting was adjourned.

Respectfully submitted,

Elizabeth A. Craig
Department Chair
Breakthroughs in the imaging of molecules at increased spatial or temporal resolution have linked classical biochemistry with studies at the cellular and organismal level. The Biochemistry Department at the University of Wisconsin-Madison (www.biochem.wisc.edu) seeks to hire an Assistant Professor (tenure track) in this area. The successful candidate will utilize state-of-art imaging methods to advance important areas in biochemistry, structural biology, cell biology or physiology. Approaches include but are not limited to: cryo-EM or correlative light-EM; electron tomography; super-resolution, single molecule or light sheet microscopy; atomic force microscopy; imaging with novel fluorescent or optical approaches. We seek individuals who employ these methods to address key issues concerning biological molecules, machines, and structures. The successful candidate will be expected to develop a vigorous, extramurally-funded research program, and to participate in teaching in the Department. Attractive recruitment packages include start-up funding, salary support, state-of-art core facilities, exceptional laboratory space, access to vibrant graduate training programs, and a collegial and collaborative environment.

Applicants should submit PDF files of curriculum vitae with summary of research accomplishments, description of future research program and teaching interests, and letters from three references to jobs@biochem.wisc.edu by October 15, 2014.

Please note: Unless confidentiality is requested in writing, information regarding applicants must be released upon request. Finalists cannot be guaranteed confidentiality. UW-Madison is an equal opportunity/affirmative action employer.
Breakthroughs in systems biology, computational biology, and synthetic biology coupled with advances in genomics and rational design have opened dramatic opportunities to create microbes and plants for sustainable bioenergy production and other applications. Similarly, new approaches to the design of biological, bio-inspired, and chemical catalytic systems promise low-cost, renewable, and sustainable catalysts with applications to biofuels, chemicals, and societal needs. To promote scientific advances in these areas and as part of a commitment to improve and diversify how energy is provided for human needs, UW-Madison in association with the Wisconsin Energy Institute invites applications for new faculty of any rank to develop significant research programs in biodesign or biocatalysis. Applicants with experience or interest in cross-disciplinary research and collaboration as well as teaching and mentoring will be especially competitive.

Anticipated tenure and research program homes include:

- Bacteriology
- Biochemistry
- Biological and Chemical Engineering
- Chemistry
- other relevant UW departments.

Applicants with a PhD and strong record of achievement should apply by sending a single pdf containing a cover letter referencing pvl 80828, a curriculum vitae with summary of research accomplishments, and a statement of future research program and teaching interests to facultysearch@energy.wisc.edu. Applicants should arrange for letters of recommendation from three references to be sent to the same address. For full consideration, applications should be submitted by Dec. 1, 2014.

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Proposal for the 2014 Chair Election Process

The upcoming Chair Election Process will follow the guidelines for future Chair Elections, which the faculty adopted at the last faculty meeting. The goal is to have a completed process by the end of the year, and enable a clear consensus in our ballots to the Dean in the spring. The details of the process for this fall are laid out in this document.

1. **October 10: Nominations due by 3 pm.** Faculty can nominate anyone to become Chair, and can nominate more than one person. Anyone nominated by four faculty members will continue to be considered.

   *Any faculty member can be nominated, whether or not they have indicated that they would serve. Faculty should not nominate themselves.*

   Nominations will be given in writing or by email to Cathy Michael up to 3 pm on October 10. That deadline is firm. Nominations can be kept anonymous by submitting them on paper. For nominations on paper, there will be a signature page in Cathy’s office to indicate you have dropped it off, to enable us to remind faculty who have not submitted a nomination of the approaching deadline.

   Cathy will pass on the names of any candidates who received four or more nominations to the Co-Chairs of the Election Committee (Sam and Marv), who will then approach the nominees to determine whether they are willing to run. Anyone who agrees to run becomes a candidate. The number of nominations received by a given nominee will be revealed only privately in discussion with that nominee, as appropriate.

2. **October 17: Slate announced.**

3. **October/November: Meetings with candidates.** Meetings will be held with each candidate individually. All faculty will be invited to these meetings. Dates and format to be determined.

4. **December 12: Vote.** Each faculty member will vote for a single candidate. Votes are due by noon on December 12. Votes will be given confidentially to Cathy. If no candidate receives 2/3 of the votes on the first ballot, then the faculty will re-vote two weeks later on the top two candidates. (If there is a tie for second, then both will be included.) A candidate who receives more than 50% of the total faculty re-vote becomes Chair-Elect. Ballots for the run-off, if necessary, will be due by noon on December 19.

   Absentee ballots will be permitted.

   The Chair-Elect will begin their service at the end of the current Chair’s term, namely July 1, 2015.