Faculty Meeting  
Friday, September 14, 2012  
Minutes

In attendance: Attie, Butcher, Cleland, Cox, Craig, Fox, Friesen, Hoskins, Kiessling, Kimble, Landick, Markley, Martin, Mitchell, Nelson, Ntambi, Pagliarini, Pike, Rayment, Senes, Wickens, Wildonger

Absent: Amasino, Ansari, Bednarek, Clagett-Dame, Hayes, Holden, Palmenberg, Raines, Ralph, Record, Reed, Sussman, Weibel

Ms. Craig called the meeting to order.

1. **2013-14 Sabbatical Requests - Craig**  
   Ms. Craig initiated discussion on Mr. Martin’s request for sabbatical in the Fall of 2013. Mr. Martin plans to seek additional training in fluorescence microscopy to further specific research and instructional goals. Mr. Fox made a motion to approve Mr. Martin’s sabbatical request; Mr. Cleland seconded the motion. The motion passed unanimously.

2. **IT Committee Update – Butcher**  
   Mr. Butcher reported that the IT Committee met over the summer to discuss how to improve faculty workflow, based on a good response from the faculty to an IT survey. After much discussion about IT issues, the faculty agreed that Mr. Butcher and the IT Committee should continue to be the primary interface between IT and the faculty.

   Mr. Butcher discussed the new Wisconsin state law that requires that any University computer infected by malware be disconnected from the Internet until the malware is removed. If the infected computer contains sensitive data (e.g., social security numbers), an investigation into the breach must be conducted by DoIT unless evidence of the absence of sensitive information is available. Mr. Butcher noted that the program “Identity Finder” is available to conduct scans for sensitive data.

3. **Proposed Plan for the 2013 IPiB Retreat (Darryl Wesener, Student Retreat Coordinator, presented; Loren LaPointe, Chair of the SFLC, was present)**  
   Mr. Wesener described the current plans for the 2013 IPiB Retreat, to be held at the Overture Center in September 2013. Potential dates are September 13, 20, and 27; one of those dates will be determined in March 2013. The Overture Center will be able to provide better space and better food than was offered at the 2011 Retreat, with costs on par with 2011. The Retreat Planning Committee will also attempt to add more excitement into the Retreat by offering, for
example, poster awards and an interdepartmental band.

4. **Awards Committee Announcements – Kimble**
Ms. Kimble announced that in the past year, Mr. Rayment was named a WARF Professor, Mr. Pagliarini received the Shaw Scientist Award, and Ms. Kiessling was named a Steenbock Professor.

She also noted that in addition to the nominations that pass through the Committee, faculty (particularly younger faculty) are encouraged to self-nominate for various outside research and UW / CALS biochemistry teaching awards. The Committee will assist them in soliciting outside letters of support.

The meeting was adjourned.

Respectfully submitted,

[Signature]

Elizabeth A. Craig
Department Chair